Instructions for Authors

Aims and scope:

*Acta Reumatológica Portuguesa* (ARP) is an international scientific peer reviewed journal covering clinical and experimental aspects of rheumatic diseases. The journal publishes Original Articles, Reviews, Case Reports, Images in Rheumatology, Letters to the Editor and special articles intended to improve Clinical Practice (e.g. guidelines and clinical protocols).

ARP was founded in 1973 as the official journal of the Portuguese Society of Rheumatology and subscribes the requirements for the acceptance of manuscripts in biomedical journals proposed by the International Committee of Medical Journal Editors (ICMJE), published initially in N Engl J Med 1991; 324: 424-428.

The editorial policy of ARP follows the Editorial Policy Statements published by the Council of Science Editors, available in https://www.councilscienceeditors.org/resource-library/editorial-policies/white-paper-on-publication-ethics/

Articles should be written in English. The accuracy of the manuscript contents, as well as written opinions, are of the exclusive responsibility of the author(s).

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Authorship criteria

ARP follows the authorship criteria of the ICMJE (available in http://www.icmje.org/icmje-recommendations.pdf) which are based on the following 4 criteria: 1. Having had a substantial contribution to the conception or design of the work, acquisition of data, analysis and interpretation of results; 2. Drafting the work or revising it critically for important intellectual content; 3. Final approval of the version to be published; 4. Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved. All those designated as authors should meet all these four criteria for authorship, and all who meet the four criteria should be identified as authors. Everyone who has contributed to the manuscript, but who does not meet the authorship criteria, should be referred in the acknowledgements.
Manuscript submission guidelines:

*Acta Reumatológica Portuguesa* offers a web-based submission and peer review process of the manuscripts. Through ARP website (www.actareumatologica.com), authors can submit and track the status of their manuscripts as they progress through the review process. The corresponding author is notified by email about the status of the manuscript on the same day of the decision.

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- **Authors and affiliations**
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- **Corresponding author** information: name; mailing address; phone number and email address

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- **Editorials** will be requested by the Editor and will be based on particularly relevant issues or on comments to articles published in that issue of ARP. Editorials should not exceed 1200 words, with a maximum of 15 references and one Table or Figure
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**Acknowledgments**

Include in this section acknowledgments to people that have contributed to the work but are not qualified as authors. Institutions and sources of financial support may also be included in this section.

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